

January 2004

To Whom It May Concern:

I am writing this letter of recommendation on behalf of Jillane Petersen.

Jillane is currently employed at Autofocus in Chicago. Unfortunately, her position of Marketing Manager will be eliminated in the near future. Jillane has reported to me directly since she began her employment with us in September 2002. My decision to bring Jillane on at Autofocus was based on my previous experience with her at the Chicago Sun-Times where she reported to me as a promotion coordinator.

Jillane is a well organized, high energy individual that gets the job done. Her education and relevant employment experience will serve her well in her endeavor to pursue a viable marketing position.

Please do not hesitate to call me regarding Jillane. She will undoubtedly be an asset to your company.

Sincerely,

Eve Minogue Director

Direct Line 630-424-6889